

**AGENDA**  
**SADDLE RIVER BOARD OF EDUCATION**  
**REGULAR SESSION**  
**TUESDAY, OCTOBER 18, 2016 – 7:30 PM**  
**LIBRARY OF WANDELL SCHOOL**

**CALL THE MEETING TO ORDER**

**OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Saddle River Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted or notified as follows: the Borough Administrator of the Borough of Saddle River, The Record, The Ridgewood News, The Town Journal, the entrance to Wandell School, and on the business office bulletin board.

**ROLL CALL**

	Present	Absent
Mr. Senger	_____	_____
Mr. LaSalandra	_____	_____
Ms. Connolly	_____	_____
Ms. Feldsott	_____	_____
Mr. Weng	_____	_____

Others Present:

**FLAG SALUTE**

**APPROVAL OF THE MINUTES:**

Motion to approve the minutes of the following meetings:  
September 20, 2016 Regular and Executive Sessions

Motion:                      Second:                      Vote:                      Time:

**SUPERINTENDENT’S REPORT**

- HIB report
- Violence & Vandalism

**VICE PRINCIPAL’S REPORT**

- Bus Drill

**BUSINESS ADMINISTRATOR’S REPORT**

**BOARD PRESIDENT’S REPORT**

**PUBLIC HEARING**

- Interim Superintendent/Principal revised contract

**MOTION TO ENTER EXECUTIVE SESSION**

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS the Board is of the opinion that such circumstances presently exist

BE IT RESOLVED by the Saddle River Board of Education that:

The public shall be excluded from discussion of the hereinafter-specified subjects:  
The general nature of these subjects is:  
Legal Issues, Negotiations, Personnel

It is anticipated at this time that the above-stated subject matters will be made public when the Board determines them to be no longer prejudicial or when the board takes formal action.

Action may or may not be taken upon return to public session.

Motion:    Second:    Vote:    Time:

**MEETING OPEN TO THE PUBLIC FOR DISCUSSION OF AGENDA ITEMS ONLY**

Anyone addressing the board will be limited to 3 minutes.  
Time allotted for discussion is 30 minutes.

**AGENDA ITEMS AS PER ATTACHED**

**COMMENTS BY THE PUBLIC ON NON-AGENDA ITEMS**

Anyone addressing the board will be limited to 3 minutes.  
Time allotted for comments is 30 minutes.

**MOTION TO ADJOURN MEETING**

Motion:    Second:    Vote:    Time:

**SADDLE RIVER BOARD OF EDUCATION  
TUESDAY, OCTOBER 18, 2016  
RESOLUTIONS – SUMMARY**

**ADMINISTRATION**

A-899	District & Board Goals 2016-2017
A-900	2 <sup>nd</sup> Reading – Policy #5111 - Admission
A-901	1 <sup>st</sup> Reading – Saddle River School District Policies
A-902	QSAC Statement of Assurance 2016-2017
A-903	Comprehensive Maintenance Plan 2016-2017
A-904	Appointment Continuing Disclosure Agent & Independent Registered Municipal Advisor “Of Record” 2016-2017
A-905	Use of School Resources – Wandell Home & School Association Centennial Gala

**HUMAN RESOURCES**

HR-1253	Interim Superintendent/Principal’s Merit Goals/Action Plans 2016-2017
HR-1254	Interim Superintendent/Principal’s Merit Goals – Submission to County 2016-2017
HR-1255	Interim Superintendent/Principal’s Revised Contract 2016-2017
HR-1256	Kathleen Miller – Leave
HR-1257	Stipend Positions – School Play 2016-2017

**EDUCATION**

E-860	Interpreting Services
E-861	Case Management Services – Ramsey Board of Education 2016-2017
E-862	Cyber & Anti-Bullying Programs

**FINANCE**

F-2445	Payment of Bills – October 2016
F-2446	Transfer of Funds – Excess of 10%
F-2447	Appropriation Transfers September 2016
F-2448	Line Item Certification
F-2449	Board Secretary Report – September 2016
F-2450	Treasurer Report – September 2016
F-2451	Agreement – Treasurer’s & Board Secretary’s Reports – September 2016
F-2452	Void “Stale” Check
F-2453	Budget Calendar 2017-2018
F-2454	Chapter 192/193 Additional Funding 2016-2017
F-2455	Act as LEA for Saddle River Day School – Additional Non-Public Entitlements 2016-2017
F-2456	Travel
F-2457	Agreement – Bergen County Region V Council of Special Education – Shared Services
F-2458	Donation - Foundation

## ADMINISTRATION

### COMMITTEE REPORTS

1. Board Communications Committee
2. Liaison: Ramsey Board of Education
3. Liaison: Northern Highlands Board of Education
4. Home & School Association
5. New Jersey School Boards Association/NJSBA Legislative Committee
6. Policy Committee
7. Liaison to Mayor and Council
8. Blue Ribbon Committee
9. Ad Hoc Anniversary Committee
10. Negotiations Committee

### **A-899 DISTRICT & BOARD GOALS 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the following district and board goals for the 2016-2017 school year:

#### ***DISTRICT GOALS***

The Saddle River Public School District /Wandell School is committed to advancing the academic, social and emotional progress to insure success at the next level of their education. The following district goals are designed to help maximize the potential of every student.

##### **Goal #1**

Curriculum and Instruction – The district will join the curriculum consortium conducted by the Department of Education - Bergen County Office, in an effort to enhance curriculum guides and comply with new requirements. Additionally, the administration will seek to partner with one of the receiving districts to share services with their Office of Curriculum.

##### **Goal #2**

Professional Development – The district will seek to provide extensive professional development opportunities for staff members related to utilizing formative assessment data to enhance instructional sequencing and pacing. This will include developing a plan of instruction for each student.

##### **Goal #3**

Parent Communication – The district will maintain open lines of communication with community stakeholders in an effort to disseminate information related to growth of all students. Provide regular communication via email, website updates and parent/community forums designed to address academic and social issues at Wandell School.

##### **Goal #4**

Technology – Continue to expose our students to recent trends in technology education. Staff professional development opportunities geared to best practices in Science Technology Engineering and Math (STEM) instruction will be provided.

##### **Goal #5**

Community Involvement –The district will seek to utilize resources readily available among Saddle River stakeholders to provide career guidance and exposure for our students. The administration will schedule community members to present to our students on their particular expertise in a given field.

**BOARD GOALS**

1. Develop a three (3) year strategic plan for Wandell School.
  - a. Form a committee to include BOE member, Interim Superintendent, Vice-principal, certified teacher and community member.
  - b. Develop a list of district priorities and goals.
  - c. Construct a three year plan based areas identified as priorities and/or goals.
2. Enhance the school-to-community partnership.
  - a. Review methods of communication.
  - b. Conduct open meetings with the Superintendent related to school matters.
3. Continue to raise the academic achievement and optimize the education of all students.
  - a. Continue to review and revise curriculum.
  - b. Utilize assessment data to drive professional development.
  - c. Continue to update technology devices and equipment.
  - d. Expand the use of online learning resources.
4. Work with the Interim Superintendent to secure a permanent superintendent.
  - a. Plan and implement a search calendar.
  - b. Meet with a various stakeholder groups for input on candidate qualifications/experience.
  - c. Determine methods of advertising the position.
  - d. Conduct paper screening with BOE committee.
  - e. Develop a field of candidates and interview schedule.
5. Establish an ad hoc committee partnering the Saddle River BOE with the Ramsey and Northern Highlands BOE to improve and enhance the educational, extra-curricular and shared services relationships.
  - a. Establish meeting schedule and topics for discussion.
  - b. Analyze shared services options and potential budget implications.
  - c. Schedule and meet with representatives from each district to propose shared services possibilities.

**A-900 2nd READING –REVISED POLICY #5111 - ADMISSION**

BE IT RESOLVED that the Saddle River Board of Education approves the 2nd reading of revised policy #5111 – Admission and adopts same.

**A-901 1<sup>st</sup> READING – SADDLE RIVER SCHOOL DISTRICT POLICIES**

BE IT RESOLVED to approve the 1<sup>st</sup> reading of the following Saddle River School District policies:

- 1120 Board of Education Meetings
- 2131 Chief School Administrator
- 2224 Nondiscrimination/Affirmative Action
- 2240 Research, Evaluation and Planning
- 3570 District Records & Reports
- 4111 Recruitment, Selection & Hiring
- 4111.1/4211.1 Nondiscrimination/Affirmative Action
- 4112.8/4212.8 Nepotism
- 4113/4213 Assignment: Transfer
- 4131/4131.1 Staff Development; Inservice Education/Visitations/Conferences
- 4211 Recruitment, Selection & Hiring
- 4231/4231.1 Staff Development; Inservice Education/Visitations/Conferences
- 5114 Suspension and Expulsion
- 5120 Assessment of Individual Needs

- 5142.22 Medical Marijuana
- 5145.4 Equal Educational Opportunity
- 6121 Nondiscrimination/Affirmative Action
- 6146.2 Promotion/Retention
- 6164.2 Guidance Services
- 6171.1 Remedial Instruction
- 6171.2 Gifted and Talented
- 6142.2 English as a Second Language: Bilingual Programs
- 6142.12 Career & Technical Education
- 6147 Standards of Proficiency
- 6172 Alternative Education Programs
- 9250 Expenses & Reimbursements

**A-902 QSAC STATEMENT OF ASSURANCE 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the submission of the QSAC Statement of Assurance for the 2016-2017 school year to the Bergen County Department of Education.

**A-903 COMPREHENSIVE MAINTENANCE PLAN 2016-2017**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Saddle River Board of Education are consistent with these requirements, and WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED, that the Saddle River Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Saddle River Board of Education in compliance with Department of Education requirements.

**A-904 APPOINTMENT CONTINUING DISCLOSURE AGENT & INDEPENDENT REGISTERED MUNICIPAL ADVISOR “OF RECORD” 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the appointment of Phoenix Advisors, LLC of Bordentown NJ, as Continuing Disclosure Agent and Independent Registered Municipal Advisor “Of Record” and authorizes the School Business Administrator to execute the 2016-17 School Fiscal Year Agreement.

**A-905 USE OF SCHOOL RESOURCES – WANDELL HOME & SCHOOL ASSOCIATION CENTENNIAL GALA**

BE IT RESOLVED to approve the use of Wandell School resources for the Wandell Home & School Association Centennial Gala on November 5, 2016 as follows:

Flag Raising – 1 <sup>st</sup> day of school in September
Wandell commemorative class picture montage
Naming rights to benches
Naming rights to the Little Library

ALL ADMINISTRATION MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS:

**HUMAN RESOURCES**

**COMMITTEE REPORTS**

1. Superintendent Search

**HR-1253 INTERIM SUPERINTENDENT’S MERIT GOALS/ACTION PLANS 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the merit goals/action plans for Mr. Louis J. DeLisio as Interim Superintendent/Principal as follows:

3 Quantitative Merit Goals (3.3% each or \$4,125 per goal)

2 Qualitative Merit Goals (2.5% each or \$3,125 per goal)

pending approval by the Interim Executive County Superintendent.

**HR-1254 INTERIM SUPERINTENDENT/PRINCIPAL’S MERIT GOALS – SUBMISSION TO COUNTY – 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the submission to the Interim Executive County Superintendent the 2016-2017 Merit Bonus Goals of 3 Quantitative Merit Goals (3.3% each or \$4,125 per goal) & 2 Qualitative Merit Goals (2.5% each or \$3,125 per goal) for Mr. Louis J. DeLisio, Interim Superintendent/Principal.

**HR-1255 INTERIM SUPERINTENDENT/PRINCIPAL’S REVISED CONTRACT 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education approves the revised employment contract of Mr. Louis J. DeLisio as Interim Superintendent/Principal commencing July 1, 2016 through June 30, 2017, with the addition of 3 Quantitative Merit Goals (3.3% each or \$4,125 per goal) & 2 Qualitative Merit Goals (2.5% each or \$3,125 per goal) subject to the approval by the Interim Executive County Superintendent.

**HR-1256 KATHLEEN MILLER – LEAVE OF ABSENCE**

BE IT RESOLVED that upon the recommendation of the Interim Superintendent the Saddle River Board of Education approves a paid FMLA leave of absence for Kathleen Miller from October 10, 2016 to October 21, 2016.

**HR-1257 STIPEND POSITIONS – SCHOOL PLAY 2016-2017**

BE IT RESOLVED that, upon recommendation of the Superintendent, the Saddle River Board of Education approves the following school play stipend positions, funded by the Wandell School Education Foundation:

- John Moylan- Musical Director - \$3,850.00  
November 1, 2016 to April 1, 2017 - pending completion of duties
- Maureen Rockey-Tirado – Co- Director - \$2,850.00  
December 15, 2016 to April 1, 2017 - pending completion of duties
- Aubrey McLean – Choreographer - \$1,000.00  
January 20, 2017 to April 1, 2017 - pending completion of duties
- Lisa Wachino - Production Assistant - \$1,000.00  
February 28, 2017 to April 1, 2017 - pending completion of duties

**ALL HUMAN RESOURCES MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS:

**EDUCATION**

**COMMITTEE REPORTS**

- 1. Technology Committee
- 2. Curriculum Committee
- 3. Wandell School Recreation Committee
- 4. Health, Well-being, Safety and Transportation Committee

**E-860 INTERPRETING SERVICES**

BE IT RESOLVED, that the Saddle River Board of Education approves interpreting services to be provided by Supreme Consultants, LLC for the purpose of a Special Education Planning meeting to be held by Ramsey Special Services for student at Smith School at the rate of \$47 per hour plus mileage, not to exceed \$200.

**E-861 CASE MANAGEMENT SERVICES – RAMSEY BOARD OF EDUCATION 2016-2017**

BE IT RESOLVED, that the Saddle River Board of Education approves Ramsey Board of Education to provide Case Management Services for the 2016-2017 school year in the amount not to exceed \$20,000 (8 children @ \$2,500 each).

**E-862 CYBER & ANTI-BULLYING PROGRAMS**

BE IT RESOLVED, that the Saddle River Board of Education approves Cyber & Anti-Bullying Programs funded by the Saddle River Municipal Alliance in the amount of \$3,089.

**ALL EDUCATION MOTIONS BUNDLED FOR SINGLE VOTE:**

Motion:

Second:

Comments:

Roll Call Vote: TW:                      JC:                      IF:                      JL:                      HS:



**FINANCE**

**COMMITTEE REPORTS**

- 1. Finance/Budget Committee
- 2. Renovation Committee

**F-2445 PAYMENT OF BILLS – OCTOBER 2016**

BE IT RESOLVED that the payment of bills as per the attached October 2016 Bills and Claims list be approved.

**F-2446 TRANSFER OF FUNDS – EXCESS OF 10%**

BE IT RESOLVED that the Saddle River Board of Education approves the following transfer of funds in excess of 10% to properly allocate funds for tuition, as approved by the Interim Executive County Superintendent on September 23, 2016 as follows:

From: School Sponsored Co-Curr.	-\$15,724
To: Tuition	+\$15,724

**F-2447 APPROPRIATION TRANSFERS – SEPTEMBER 2016**

BE IT RESOLVED that the attached appropriation transfers for the month of September 2016 be approved.

**F-2448 LINE ITEM CERTIFICATION**

BE IT RESOLVED that in compliance with NJAC 6:20-2A-10(e) that the Board of Education certifies that no major account or fund has been over-expended and that as of this report, sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**F-2449 BOARD SECRETARY REPORT – SEPTEMBER 2016**

BE IT RESOLVED that the attached Board Secretary Report for the month of September 2016 be approved.

**F-2450 TREASURER REPORT – SEPTEMBER 2016**

BE IT RESOLVED that the attached Report of the Treasurer for the month of September 2016 be approved.

**F-2451 AGREEMENT–TREASURER’S & BOARD SECRETARY’S REPORT – SEPTEMBER 2016**

BE IT RESOLVED that the Saddle River Board of Education states that the Report of the Treasurer of School Moneys and the Report of the Secretary of the Board of Education for the month of September 2016 are in agreement and on file in the Board Secretary’s Office.

**F-2452 VOID “STALE” CHECK**

BE IT RESOLVED that the Saddle River Board of Education gives the Business Administrator the authorization to void the following “stale” current account check:

Check #	Amount	Check Date	Payee
18959	\$442	6/23/15	T. Sanchez

**F-2453 BUDGET CALENDAR – 2017-2018**

BE IT RESOLVED, that the Saddle River Board of Education approves the budget calendar for the 2017-2018 school year as attached.

**F-2454 CHAPTER 192/193 ADDITIONAL FUNDING 2016-2017**

BE IT RESOLVED to approve the acceptance of additional funding under the provisions of Chapters 192 and 193 for the 2016-2017 school year:

Program	Initial Funding	Additional Funding	Total Funding
Compensatory Education	\$ 0.00	\$17,916.00	\$17,916.00
Initial Exam & Classification	\$ 0.00	\$ 0.00	\$ 0.00
Annual Exam & Classification	\$ 4,332.00	\$ 0.00	\$ 4,332.00
Corrective Speech	\$13,253.00	\$ 0.00	\$13,253.00
Supplementary Instruction	\$ 0.00	\$7,847.00	\$ 7,847.00
Total Allocation	\$17,585.00	\$25,763.00	\$43,348.00

**F-2455 ACT AS LEA FOR SADDLE RIVER DAY SCHOOL – ADDITIONAL NON-PUBLIC ENTITLEMENTS 2016-2017**

BE IT RESOLVED that the Saddle River Board of Education will act as LEA (Local Education Agency) for the Saddle River Day School and accept the 2016-2017 funding in the following amounts:

Non-Public Entitlement	Initial Funding	Additional Funding	Total Funding
Textbooks	\$14,986.00	\$ 0.00	\$14,986.00
Nursing	\$26,183.00	\$ 997.00	\$27,180.00
Technology Aid	\$ 5,408.00	\$1,352.00	\$ 6,760.00

**F-2456 TRAVEL**

BE IT RESOLVED that the Saddle River Board of Education approves the following staff members travel:

Who	Roberta Kleinbard
What	NJ Association of School Librarians Conference
Where	Long Branch, NJ
When	November 17-18, 2016
Cost	\$150 Registration; \$37 Author’s Luncheon; \$44.02 Mileage
Total	\$231.02

Who	Irene Feldsott
What	NJSBA 2016 Workshop
Where	Atlantic City, NJ
When	October 24-26, 2016
Cost	\$275 Registration \$194 Lodging (2 nights @ \$97) \$125 Mileage & Tolls (estimate) \$160 Meals & Incidentals (estimate)
Total	\$754

**F-2457 AGREEMENT – BERGEN COUNTY REGION V COUNCIL OF SPECIAL EDUCATION – SHARED SERVICES**

BE IT RESOLVED that the Saddle River Board of Education approves the continuation of the shared services agreement with Bergen County Region V Council of Special Education from September 1, 2016 to June 30, 2017 funded by IDEA Part B grant funds.

**F2458 DONATION – FOUNDATION**

BE IT RESOLVED that the Saddle River Board of Education accepts with gratitude the donation from the Wandell School Education Foundation in the amount of \$15,000 for 2 new Smart Boards.

ALL FINANCE MOTIONS BUNDLED FOR SINGLE VOTE:

Motion:

Second:

Comments:

Roll Call Vote: TW:

JC:

IF:

JL:

HS: